

Question 3 (Legislator Brew)



Subcontractor Agreement with CRC and Neighborhood Collaborative Project

THIS AGREEMENT, made and entered as of March 1st, 2023, by and between Community Resource Collaborative, having its principal offices located at 100 College Avenue, Suite 130, Rochester, NY 14626, hereinafter called the "Lead Agency " on behalf of Neighborhood Collaborative Project (NCP), and MC Collaborative, having offices located at PO BOX 18030 Rochester, NY 14618, hereinafter called the "Subcontractor/Subrecipient." Lead Agency, Subcontractor/Subrecipient, and NCP are collectively referred to hereinafter as the "Parties."

WITNESSETH:

NOW, THEREFORE, in consideration of the mutual agreements hereinafter contained and subject to the terms and conditions hereinafter stated, it is hereby understood and agreed as follows:

ARTICLE 1. TERM OF AGREEMENT

The services of the Subcontractor/Subrecipients shall commence on March 1st 2023, and shall be for a term expiring February 28th 2024, with the possibility of renewal. Extensions may be granted if approved by all Parties.

ARTICLE 2. AGREEMENT AMOUNT

Community Resource Collaborative shall provide to the Subcontractor/subrecipient on behalf of NCP, and the Subcontractor/Subrecipient agrees to accept as full payment for the services/materials furnished under this Agreement a sum not to exceed **\$147,950**. This amount shall be paid quarterly to the subcontractor upon receipt of a standard invoice/voucher, satisfactory to the Lead Agency. In no event shall the Lead Agency's liability exceed the amount set forth herein.

ARTICLE 3. PROGRAMMING TO BE PERFORMED

The Subcontractor/Subrecipient shall perform the services outlined in the Exhibit A Scope of Services/Program Work Plan. The Subcontractor shall also completely perform/furnish all services/materials in compliance with the Agreement documents hereinafter defined and made a part hereof as the Exhibit A Scope of Services/Program Work Plan.

Scope of services include: :POC for Case Management, Client Referral, and Anchor Agency Neighborhood Outreach Coordination; Liaison to Dept. of Social Services,



ARTICLE 4. REPORTING

The Subcontractor/Subrecipient shall be responsible for submitting quarterly progress reports to the Lead Agency that describe quarterly performance and activities in support of the Scope of Services/Program Work Plan. All Subcontractors/Subrecipient shall also be required to submit quarterly financial reports and supporting documentation for expenditures to the Lead Agency.

ARTICLE 5. CONTRACT DOCUMENTS

Scope of Services/Program Work Plan (Exhibit A), Budget (Exhibit B), and Fiscal Agreement (Exhibit C), annexed to this Contract, together with this Agreement, shall form the entire Agreement between the Parties hereto which documents are hereby incorporated herein by reference the same as if they were fully set forth herein.

ARTICLE 6. GENERAL LEGAL RESPONSIBILITY

The Subcontractor/Subrecipient shall comply with all existing and future federal, state, and municipal laws, ordinances and regulations, including specified discrimination and labor clauses, applicable to the Lead Agency.

ARTICLE 7. SUBLETTING AND ASSIGNING AGREEMENT

The Subcontractor/Subrecipient shall not assign or transfer the Agreement or any interest herein without receiving written approval from all "parties."

ARTICLE 8. CHANGES IN AGREEMENT

Changes to the terms and conditions of this Agreement shall be permitted only upon written mutual agreement of the Lead Agency and the Subcontractor/Subrecipient. All changes to this Agreement must be reviewed and approved by the Lead Agency. If the Subcontractor/Subrecipient cannot perform the tasks and deliverables as outlined in the Scope of Services/Program Work Plan and Budget, they must notify the Lead Agency within ten business days. The Lead Agency is then responsible for notifying the Neighborhood Collaborative Project.

ARTICLE 9. TERMINATION

It is mutually agreed by the Lead Agency and the Subcontractor/Subrecipient that this Agreement may be canceled by either Party by providing written notice to the other Party no later than thirty (30) business days before the cancellation. All cancellations must be submitted and reviewed by the Neighborhood Collaborative Project.



IN WITNESS WHEREOF, this Agreement has been approved and duly executed by the Parties on the aforesaid day.

LEAD AGENCY – Community Resource Collaborative

By Community Resource Collaborative

Name

J. J. Paul

Position/Title

Executive Director

Date

4.17.2023

SUBCONTRACTOR/SUBRECIPIENT –MC Collaborative

By MC Collaborative

Name

Christine McKinley

Position/title

Co-Founder

Date

4/17/23



Subcontractor Agreement with CRC and The People's Pantry

THIS AGREEMENT, made and entered as of April 27, 2023, by and between Community Resource Collaborative, having its principal offices located at 100 College Avenue, Suite 130, Rochester, NY 14626, hereinafter called the "Lead Agency" on behalf of Neighborhood Collaborative Project (NCP), and The People's Pantry (TPP), with offices located at 555 Avenue D Rochester, NY 14621 hereinafter called the "Subcontractor/Subrecipient." Lead Agency, Subcontractor/Subrecipient, and NCP are collectively referred to hereinafter as the "Parties."

WITNESSETH:

NOW, THEREFORE, in consideration of the mutual agreements hereinafter contained and subject to the terms and conditions hereinafter stated, it is hereby understood and agreed as follows:

ARTICLE 1. TERM OF AGREEMENT

The services of the Subcontractor/Subrecipients shall commence on March 7, 2023 and shall be for a term expiring Dec. 31, 2023, with the possibility of renewal. Extensions may be granted if approved by all Parties.

ARTICLE 2. AGREEMENT AMOUNT

Community Resource Collaborative shall provide to the Subcontractor/subrecipient on behalf of NCP, and the Subcontractor/Subrecipient agrees to accept as full payment for the services/materials furnished under this Agreement a sum not to exceed \$27,000. This amount shall be paid quarterly to the subcontractor upon receipt of a standard invoice/voucher, satisfactory to the Lead Agency. In no event shall the Lead Agency's liability exceed the amount set forth herein.

ARTICLE 3. PROGRAMMING TO BE PERFORMED

The Subcontractor/Subrecipient shall perform the services outlined in the Exhibit A Scope of Services/Program Work Plan. The Subcontractor shall also completely perform/furnish all services/materials in compliance with the Agreement documents hereinafter defined and made a part hereof as the Exhibit A Scope of Services/Program Work Plan.



Subcontractor Agreement with CRC and The People's Pantry

ARTICLE 4. REPORTING

The Subcontractor/Subrecipient shall be responsible for submitting quarterly progress reports to the Lead Agency that describe quarterly performance and activities in support of the Scope of Services/Program Work Plan. All Subcontractors/Subrecipient shall also be required to submit quarterly financial reports and supporting documentation for expenditures to the Lead Agency.

ARTICLE 5. CONTRACT DOCUMENTS

Scope of Services/Program Work Plan (Exhibit A), Budget (Exhibit B), and Fiscal Agreement (Exhibit C), annexed to this Contract, together with this Agreement, shall form the entire Agreement between the Parties hereto which documents are hereby incorporated herein by reference the same as if they were fully set forth herein.

ARTICLE 6. GENERAL LEGAL RESPONSIBILITY

The Subcontractor/Subrecipient shall comply with all existing and future federal, state, and municipal laws, ordinances and regulations, including specified discrimination and labor clauses, applicable to the Lead Agency.

ARTICLE 7. SUBLETTING AND ASSIGNING AGREEMENT

The Subcontractor/Subrecipient shall not assign or transfer the Agreement or any interest herein without receiving written approval from all "parties."

ARTICLE 8. CHANGES IN AGREEMENT

Changes to the terms and conditions of this Agreement shall be permitted only upon written mutual agreement of the Lead Agency and the Subcontractor/Subrecipient. All changes to this Agreement must be reviewed and approved by the Lead Agency. If the Subcontractor/Subrecipient cannot perform the tasks and deliverables as outlined in the Scope of Services/Program Work Plan and Budget, they must notify the Lead Agency within ten business days. The Lead Agency is then responsible for notifying the Neighborhood Collaborative Project.

ARTICLE 9. TERMINATION

It is mutually agreed by the Lead Agency and the Subcontractor/Subrecipient that this Agreement may be canceled by either Party by providing written notice to the other Party no later than thirty (30) business days before the cancellation. All cancellations must be submitted and reviewed by the Neighborhood Collaborative Project.



Subcontractor Agreement with CRC and The People's Pantry

EXHIBIT A: Scope of Services/Program Work Plan

The People's Pantry will serve as a neighborhood resource to the Neighborhood Collaborative Project (NCP) providing support to the NCP Anchor Agencies and supporting partner agencies in its efforts to create an agile, responsive system that empowers residents and builds capacity and capability within neighborhoods to resolve problems and meet community needs. Specifically, The People's Pantry will

- Support NCP's neighborhood outreach walks, community conversations and canopy pop-up events,
- Support NCP's data collection and evaluation activities as required
- Attend and participate in NCP bi-monthly All Partners meetings
- Review and respond as needed to all NCP communications (written and electronic)
- Submit summary reports for all NCP program activities and accomplishments
- Participate and support other activities as requested and/or required by Monroe County on behalf of NCP.

EXHIBIT B: Budget breakdown for The People's Pantry

Food Pantry Supplies	\$ 27,000
<i>Total Other Than Personnel Services Costs:</i>	\$ 27,000
<i>Total Project Cost:</i>	\$ 27,000

EXHIBIT C: Fiscal Agreement for The People's Pantry

The People's Pantry agrees to follow, adhere to and comply with all applicable fiscal reporting requirements as outlined by the lead agency, Community Resource Collaborative, in accordance with the Monroe County ARPA contract. Such fiscal reporting requirements include but are not limited to:

- Accurate reporting and documentation of all expenditures as identified in the approved budget (Exhibit B)
- Timely submission of fiscal reimbursement process documentation: monthly invoice of services rendered via electronic email and/or document upload



Subcontractor Agreement with CRC and The People's Pantry

IN WITNESS WHEREOF, this Agreement has been approved and duly executed by the Parties on the aforesaid day.

LEAD AGENCY – Community Resource Collaborative

By Community Resource Collaborative

Name

Position/Title

Executive Director

Date

SUBCONTRACTOR/SUBRECIPIENT- The People's Pantry

By TPP

Name

Lincoln Spaulding

Position/title

Board Chair

Date

April 27, 2023



Subcontractor Agreement with CRC and Lyell Ave Business Association

THIS AGREEMENT, made and entered as of April 24, 2023, by and between Community Resource Collaborative, having its principal offices located at 100 College Avenue, Suite 130, Rochester, NY 14626, hereinafter called the "Lead Agency " on behalf of Neighborhood Collaborative Project (NCP), and Lyell Ave Business Association, hereinafter called the "Subcontractor/Subrecipient." Lead Agency, Subcontractor/Subrecipient, and NCP are collectively referred to hereinafter as the "Parties."

WITNESSETH:

NOW, THEREFORE, in consideration of the mutual agreements hereinafter contained and subject to the terms and conditions hereinafter stated, it is hereby understood and agreed as follows:

ARTICLE 1. TERM OF AGREEMENT

The services of the Subcontractor/Subrecipients shall commence on 4/24/2023, and shall be for a term expiring 7/24/2024, with the possibility of renewal. Extensions may be granted if approved by all Parties.

ARTICLE 2. AGREEMENT AMOUNT

Community Resource Collaborative shall provide to the Subcontractor/subrecipient on behalf of NCP, and the Subcontractor/Subrecipient agrees to accept as full payment for the services/materials furnished under this Agreement a sum not to exceed **\$27,000**. This amount shall be paid quarterly to the subcontractor upon receipt of a standard invoice/voucher, satisfactory to the Lead Agency. In no event shall the Lead Agency's liability exceed the amount set forth herein.

ARTICLE 3. PROGRAMMING TO BE PERFORMED

The Subcontractor/Subrecipient shall perform the services outlined in the Exhibit A Scope of Services/Program Work Plan. The Subcontractor shall also completely perform/furnish all services/materials in compliance with the Agreement documents hereinafter defined and made a part hereof as the Exhibit A Scope of Services/Program Work Plan.

ARTICLE 4. REPORTING

The Subcontractor/Subrecipient shall be responsible for submitting quarterly progress reports to the Lead Agency that describe quarterly performance and activities in support of the Scope of Services/Program Work Plan. All Subcontractors/Subrecipient shall also be required to submit quarterly financial reports and supporting documentation for expenditures to the Lead Agency.



Subcontractor Agreement with CRC and Lyell Ave Business Association

ARTICLE 5. CONTRACT DOCUMENTS

Scope of Services/Program Work Plan (Exhibit A), Budget (Exhibit B), and Fiscal Agreement (Exhibit C), annexed to this Contract, together with this Agreement, shall form the entire Agreement between the Parties hereto which documents are hereby incorporated herein by reference the same as if they were fully set forth herein.

ARTICLE 6. GENERAL LEGAL RESPONSIBILITY

The Subcontractor/Subrecipient shall comply with all existing and future federal, state, and municipal laws, ordinances and regulations, including specified discrimination and labor clauses, applicable to the Lead Agency.

ARTICLE 7. SUBLETTING AND ASSIGNING AGREEMENT

The Subcontractor/Subrecipient shall not assign or transfer the Agreement or any interest herein without receiving written approval from all "parties."

ARTICLE 8. CHANGES IN AGREEMENT

Changes to the terms and conditions of this Agreement shall be permitted only upon written mutual agreement of the Lead Agency and the Subcontractor/Subrecipient. All changes to this Agreement must be reviewed and approved by the Lead Agency. If the Subcontractor/Subrecipient cannot perform the tasks and deliverables as outlined in the Scope of Services/Program Work Plan and Budget, they must notify the Lead Agency within ten business days. The Lead Agency is then responsible for notifying the Neighborhood Collaborative Project.



Subcontractor Agreement with CRC and Lyell Ave Business Association

ARTICLE 9. TERMINATION

It is mutually agreed by the Lead Agency and the Subcontractor/Subrecipient that this Agreement may be canceled by either Party by providing written notice to the other Party no later than thirty (30) business days before the cancellation. All cancellations must be submitted and reviewed by the Neighborhood Collaborative Project.

IN WITNESS WHEREOF, this Agreement has been approved and duly executed by the Parties on the aforesaid day.

LEAD AGENCY – Community Resource Collaborative

By Community Resource Collaborative

Name 

Position/Title

Executive Director

Date

4.24.2023

SUBCONTRACTOR/SUBRECIPIENT- Lyell Avenue Business Association

By LABA

Name 

Position/title

Representative

Date

4/24/2023



Subcontractor Agreement with CRC and Lyell Ave Business Association

EXHIBIT A: Scope of Services/Program Work Plan

Lyell Avenue Business Association will serve as a neighborhood resource to the Neighborhood Collaborative Project (NCP) providing support to the NCP Anchor Agencies and supporting partner agencies in its efforts to create an agile, responsive system that empowers residents and builds capacity and capability within neighborhoods to resolve problems and meet community needs. Specifically, ABC Action Front Center will

- Utilize the Administrative Support funding (i.e. operations, emergencies, referral mgmt, supplies, etc.) to support and assist NCP neighborhood activities and programs
- Support NCP’s neighborhood outreach walks, community conversations and canopy pop-up events,
- Support NCP’s data collection and evaluation activities as required
- Attend and participate in NCP bi-monthly All Partners meetings
- Review and respond as needed to all NCP communications (written and electronic)
- Submit summary reports for all NCP program activities and accomplishments
- Participate and support other activities as requested and/or required by Monroe County on behalf of NCP.

EXHIBIT B: Budget breakdown for Lyell Avenue Business Association

Administrative Support (i.e. operations, emergencies, referral mgmt, supplies, etc.)	\$ 27,000
<i>Total Other Than Personnel Services Costs:</i>	\$ 27,000
<i>Total Project Cost:</i>	\$ 27,000

EXHIBIT C: Fiscal Agreement for Lyell Avenue Business Association

Lyell Avenue Business Association agrees to follow, adhere to and comply with all applicable fiscal reporting requirements as outlined by the lead agency, Community Resource Collaborative, in accordance with the Monroe County ARPA contract. Such fiscal reporting requirements include but are not limited to:

- Accurate reporting and documentation of all expenditures as identified in the approved budget (Exhibit B)
- Timely submission per NCP’s fiscal reimbursement process documentation: monthly invoice of services rendered via electronic email and/or document upload



Subcontractor Agreement with CRC and C3 Consultancy Services, LLC

THIS AGREEMENT, made and entered as of March 20, 2023, by and between Community Resource Collaborative, having its principal offices located at 100 College Avenue, Suite 130, Rochester, NY 14626, hereinafter called the "Lead Agency " on behalf of Neighborhood Collaborative Project (NCP), and C3 Consultancy Services, LLC with offices located at 74 Dr. Samuel McCree Way, Rochester, NY 14608 hereinafter called the "Subcontractor/Subrecipient." Lead Agency, Subcontractor/Subrecipient, and NCP are collectively referred to hereinafter as the "Parties."

WITNESSETH:

NOW, THEREFORE, in consideration of the mutual agreements hereinafter contained and subject to the terms and conditions hereinafter stated, it is hereby understood and agreed as follows:

ARTICLE 1. TERM OF AGREEMENT

The services of the Subcontractor/Subrecipients shall commence on March 1, 2023, and shall be for a term expiring December 31, 2023, with the possibility of renewal. Extensions may be granted if approved by all Parties.

ARTICLE 2. AGREEMENT AMOUNT

Community Resource Collaborative shall provide to the Subcontractor/subrecipient on behalf of NCP, and the Subcontractor/Subrecipient agrees to accept as full payment for the services/materials furnished under this Agreement a total sum not to exceed **\$215,866**. This amount shall be paid through quarterly disbursement to the subcontractor upon receipt of a standard invoice/voucher, satisfactory to the Lead Agency. In no event shall the Lead Agency's liability exceed the amount set forth herein.

ARTICLE 3. PROGRAMMING TO BE PERFORMED

The Subcontractor/Subrecipient shall perform the services outlined in the Exhibit A Scope of Services/Program Work Plan. The Subcontractor shall also completely perform/furnish all services/materials in compliance with the Agreement documents hereinafter defined and made a part hereof as the Exhibit A Scope of Services/Program Work Plan.

Scope of Services include: Project Lead; Liaison to Grantor(s), Fiscal Sponsor, and Anchor Agency POCs

ARTICLE 4. REPORTING

The Subcontractor/Subrecipient shall be responsible for submitting quarterly progress reports to the Lead Agency that describe quarterly performance and activities in support of the Scope of Services/Program Work Plan. All Subcontractors/Subrecipient shall also be required to submit quarterly financial reports and supporting documentation for expenditures to the Lead Agency.

ARTICLE 5. CONTRACT DOCUMENTS

Scope of Services/Program Work Plan (Exhibit A), Budget (Exhibit B), and Fiscal Agreement (Exhibit C), annexed to this Contract, together with this Agreement, shall form the entire Agreement between the Parties hereto which documents are hereby incorporated herein by reference the same as if they were fully set forth herein.

ARTICLE 6. GENERAL LEGAL RESPONSIBILITY

The Subcontractor/Subrecipient shall comply with all existing and future federal, state, and municipal laws, ordinances and regulations, including specified discrimination and labor clauses, applicable to the Lead Agency.

ARTICLE 7. SUBLETTING AND ASSIGNING AGREEMENT

The Subcontractor/Subrecipient shall not assign or transfer the Agreement or any interest herein without receiving written approval from all "parties."



Subcontractor Agreement with CRC and C3 Consultancy Services, LLC

ARTICLE 8. CHANGES IN AGREEMENT

Changes to the terms and conditions of this Agreement shall be permitted only upon written mutual agreement of the Lead Agency and the Subcontractor/Subrecipient. All changes to this Agreement must be reviewed and approved by the Lead Agency. If the Subcontractor/Subrecipient cannot perform the tasks and deliverables as outlined in the Scope of Services/Program Work Plan and Budget, they must notify the Lead Agency within ten business days. The Lead Agency is then responsible for notifying the Neighborhood Collaborative Project.

ARTICLE 9. TERMINATION

It is mutually agreed by the Lead Agency and the Subcontractor/Subrecipient that this Agreement may be canceled by either Party by providing written notice to the other Party no later than thirty (30) business days before the cancellation. All cancellations must be submitted and reviewed by the Neighborhood Collaborative Project.

IN WITNESS WHEREOF, this Agreement has been approved and duly executed by the Parties on the aforesaid day.

LEAD AGENCY – Community Resource Collaborative
By Community Resource Collaborative

Name

Position/Title
Executive Director

Date

SUBAWARDEE/SUBRECIPIENT- C3 Consultancy Services, LLC
By C3 Consultancy Services, LLC

Name

Joseph Brasly

Position/title
Owner/Community Consultant

Date

3/20/2023



Subcontractor Agreement with CRC and C3 Consultancy Services, LLC

EXHIBIT A: Scope of Services/Program Work Plan

C3 Consultancy Services, LLC will serve as the project lead, process facilitator and primary interface to Monroe County and the project's lead agency, Community Resource Collaborative. C3 Consultancy Services, LLC will oversee the planning period, conducts asset-mapping, develops cross-agency training for NCP workers and neighborhood ambassadors, coordinate corner canopy events and serves as a member of the Neighborhood Collaborative Project (NCP) oversight committee. Additional responsibilities include but are not limited to:

- Planning, coordination, and facilitation for the NCP Project Team Meetings.
- Planning, coordination, and facilitation for the NCP All Partners Meetings.
- Primary lead for coordinating and submitting Monroe County ARPA quarterly reporting requirements.
- Primary lead for coordinating and submitting Monroe County MWBE reporting requirements.
- Primary lead for planning, coordination, and facilitation of Monroe County ARPA monitoring plan
- Assist and support Anchor Agencies with identifying capacity / workforce development needs, planning and implementation.
- Manage the implementation and execution of the project's approved action item workplan.
- Assist and support the planning and execution of quarterly Community Conversation sessions in each neighborhood area
- Assist and support the planning and execution of Canopy Pop-up events held in each NCP area to address identified neighborhood needs.
- Other duties as identified and assigned.

EXHIBIT B: Budget breakdown for C3 Consultancy Services, LLC

Contracted Services: Project Lead / Community Consultant	\$ 78,000
Contracted Services: Project Historian / Neighborhood Legacy Coordinator	\$ 26,000
Contracted Services: On-Site / Field Coordinator	\$ 18,750
Contracted Services: Neighborhood Ambassadors / Credible Messengers	\$ 45,000
Mileage Reimbursement for Contracted Staff	\$ 1,572
Bus Passes / Transportation Assistance	\$ 4,644
Per Diem Stipends	\$ 1,200
Microsoft Surface Pro Packages (5)	\$ 12,288
Neighborhood Engagement/Community Conversation Activities	\$ 7,588
Supplies & Materials	\$ 1,200
10% de minimis indirect cost rate	\$ 19,624
<i>Total Other Than Personnel Services Costs:</i>	\$ 215,866
Total Project Cost:	\$ 215,866

EXHIBIT C: Fiscal Agreement for C3 Consultancy Services, LLC

C3 Consultancy Services, LLC agrees to follow, adhere to and comply with all applicable fiscal reporting requirements as outlined by the lead agency, Community Resource Collaborative, in accordance with the Monroe County ARPA contract. Such fiscal reporting requirements include but are not limited to:

- Accurate reporting and documentation of all expenditures as identified in the approved budget (Exhibit B)
- Timely submission of fiscal reimbursement process documentation: monthly invoice of services rendered and purchase receipts via electronic email and/or document upload
- Timely submission of MWBE reporting documentation



Subcontractor Agreement with CRC and Baden Street Counseling and Support Services

THIS AGREEMENT, made and entered as of August 1, 2023, by and between Community Resource Collaborative, having its principal offices located at 100 College Avenue, Suite 130, Rochester, NY 14626, hereinafter called the "Lead Agency " on behalf of Neighborhood Collaborative Project (NCP), and Baden Street Counseling and Support Center located at **585 Joseph Ave, Rochester, NY 14605** hereinafter called the "Subcontractor/Subrecipient." Lead Agency, Subcontractor/Subrecipient, and NCP are collectively referred to hereinafter as the "Parties."

WITNESSETH:

NOW, THEREFORE, in consideration of the mutual agreements hereinafter contained and subject to the terms and conditions hereinafter stated, it is hereby understood and agreed as follows:

ARTICLE 1. TERM OF AGREEMENT

The services of the Subcontractor/Subrecipients shall commence no earlier than March 1, 2023, and shall be for a term expiring December 31, 2023, with the possibility of renewal. Extensions may be granted if approved by all Parties.

ARTICLE 2. AGREEMENT AMOUNT

Community Resource Collaborative shall provide to the Subcontractor/subrecipient on behalf of NCP, and the Subcontractor/Subrecipient agrees to accept as full payment for the services/materials furnished under this Agreement a sum not to exceed **\$27,000**. This amount shall be paid quarterly to the subcontractor upon receipt of a standard invoice/voucher, satisfactory to the Lead Agency. In no event shall the Lead Agency's liability exceed the amount set forth herein.

ARTICLE 3. PROGRAMMING TO BE PERFORMED

The Subcontractor/Subrecipient shall perform the services outlined in the Exhibit A Scope of Services/Program Work Plan. The Subcontractor shall also completely perform/furnish all services/materials in compliance with the Agreement documents hereinafter defined and made a part hereof as the Exhibit A Scope of Services/Program Work Plan.



ARTICLE 4. REPORTING

The Subcontractor/Subrecipient shall be responsible for submitting quarterly progress reports to the Lead Agency that describe quarterly performance and activities in support of the Scope of Services/Program Work Plan. All Subcontractors/Subrecipient shall also be required to submit quarterly financial reports and supporting documentation for expenditures to the Lead Agency.

ARTICLE 5. CONTRACT DOCUMENTS

Scope of Services/Program Work Plan (Exhibit A), Budget (Exhibit B), and Fiscal Agreement (Exhibit C), annexed to this Contract, together with this Agreement, shall form the entire Agreement between the Parties hereto which documents are hereby incorporated herein by reference the same as if they were fully set forth herein.

ARTICLE 6. GENERAL LEGAL RESPONSIBILITY

The Subcontractor/Subrecipient shall comply with all existing and future federal, state, and municipal laws, ordinances and regulations, including specified discrimination and labor clauses, applicable to the Lead Agency.

ARTICLE 7. SUBLETTING AND ASSIGNING AGREEMENT

The Subcontractor/Subrecipient shall not assign or transfer the Agreement or any interest herein without receiving written approval from all "parties."

ARTICLE 8. CHANGES IN AGREEMENT

Changes to the terms and conditions of this Agreement shall be permitted only upon written mutual agreement of the Lead Agency and the Subcontractor/Subrecipient. All changes to this Agreement must be reviewed and approved by the Lead Agency. If the Subcontractor/Subrecipient cannot perform the tasks and deliverables as outlined in the Scope of Services/Program Work Plan and Budget, they must notify the Lead Agency within ten business days. The Lead Agency is then responsible for notifying the Neighborhood Collaborative Project.

ARTICLE 9. TERMINATION

It is mutually agreed by the Lead Agency and the Subcontractor/Subrecipient that this Agreement may be canceled by either Party by providing written notice to the other Party no later than thirty (30) business days before the cancellation. All cancellations must be submitted and reviewed by the Neighborhood Collaborative Project.



IN WITNESS WHEREOF, this Agreement has been approved and duly executed by the Parties on the aforesaid day.

LEAD AGENCY – Community Resource Collaborative

By Community Resource Collaborative

Name

Tina Paradiso

Position/Title

Executive Director

Date

8.8.2023

SUBCONTRACTOR/SUBRECIPIENT- Baden Street Counseling and Support Services

By BSCSS

Name

Leanne Perez-Dunham

Position/title

Program Director

Date

8/1/23



EXHIBIT A: Scope of Services/Program Work Plan

Baden Street Counseling and Support Center will serve as a citywide resource to the Neighborhood Collaborative Project (NCP) providing support to the NCP Anchor Agencies and supporting partner agencies in its efforts to create an agile, responsive system that empowers residents and builds capacity and capability within neighborhoods to resolve problems and meet community needs. Specifically, Baden Street Counseling and Support Center will:

- Utilize the Administrative Support funding to enable its own community outreach and assist with NCP citywide activities and programs,
- Support NCP’s neighborhood outreach walks, community conversations and canopy pop-up events,
- Attend and participate in NCP bi-monthly All Partners meetings,
- Review and respond as needed to all NCP communications (written and electronic),
- Submit summary reports for all NCP program activities and accomplishments,
- Participate and support other activities as requested and/or required by Monroe County on behalf of NCP.

EXHIBIT B: Budget breakdown for Baden Street Counseling and Support Center

Administrative Support for community outreach, NCP citywide activities, etc.	\$ 27,000
<i>Total Other Than Personnel Services Costs:</i>	<i>\$ 27,000</i>
<i>Total Project Cost:</i>	<i>\$ 27,000</i>

EXHIBIT C: Fiscal Agreement for Baden Street Counseling and Support Center

Baden Street Counseling and Support Center agrees to follow, adhere to and comply with all applicable fiscal reporting requirements as outlined by the lead agency, Community Resource Collaborative, in accordance with the Monroe County ARPA contract. Such fiscal reporting requirements include but are not limited to:

- Accurate reporting and documentation of all expenditures as identified in the approved budget (Exhibit B - above)
- Timely submission per NCP’s fiscal reimbursement process documentation: monthly invoice of services rendered via electronic email and/or document upload.



Subcontractor Agreement with CRC and Barakah Muslim Charities

THIS AGREEMENT, made and entered as of March 22, 2023, by and between Community Resource Collaborative, having its principal offices located at 100 College Avenue, Suite 130, Rochester, NY 14626, hereinafter called the "Lead Agency" on behalf of Neighborhood Collaborative Project (NCP), and Barakah Muslim Charities (BMC), with offices located at 584 Jefferson Avenue, Rochester, NY 14611 hereinafter called the "Subcontractor/Subrecipient." Lead Agency, Subcontractor/Subrecipient, and NCP are collectively referred to hereinafter as the "Parties."

WITNESSETH:

NOW, THEREFORE, in consideration of the mutual agreements hereinafter contained and subject to the terms and conditions hereinafter stated, it is hereby understood and agreed as follows:

ARTICLE 1. TERM OF AGREEMENT

The services of the Subcontractor/Subrecipients shall commence on April 1st and shall be for a term expiring December 31st, with the possibility of renewal. Extensions may be granted if approved by all Parties.

ARTICLE 2. AGREEMENT AMOUNT

Community Resource Collaborative shall provide to the Subcontractor/subrecipient on behalf of NCP, and the Subcontractor/Subrecipient agrees to accept as full payment for the services/materials furnished under this Agreement a sum not to exceed \$27,000. This amount shall be paid quarterly to the subcontractor upon receipt of a standard invoice/voucher, satisfactory to the Lead Agency. In no event shall the Lead Agency's liability exceed the amount set forth herein.

ARTICLE 3. PROGRAMMING TO BE PERFORMED

The Subcontractor/Subrecipient shall perform the services outlined in the Exhibit A Scope of Services/Program Work Plan. The Subcontractor shall also completely perform/furnish all services/materials in compliance with the Agreement documents hereinafter defined and made a part hereof as the Exhibit A Scope of Services/Program Work Plan.

Scope of Services include: partner agency



IN WITNESS WHEREOF, this Agreement has been approved and duly executed by the Parties on the aforesaid day.

LEAD AGENCY – Community Resource Collaborative

By Community Resource Collaborative

Name

J. Paul

Position/Title

Executive Director

Date

3.22.2023

SUBCONTRACTOR/SUBRECIPIENT- Barakah Muslim Charities

By BMC

Name

Zaviour Johnson

Position/title

Program Director

Date

03/22/2023



Subcontractor Agreement with CRC and SWAN at Montgomery Neighborhood Center

THIS AGREEMENT, made and entered as of 3/28, 2023, by and between Community Resource Collaborative, having its principal offices located at 100 College Avenue, Suite 130, Rochester, NY 14626, hereinafter called the "Lead Agency " on behalf of Neighborhood Collaborative Project (NCP), and SWAN at Montgomery Neighborhood Center, having offices located at 10 Cady Street, Rochester, NY 14608, hereinafter called the "Subcontractor/Subrecipient." Lead Agency, Subcontractor/Subrecipient, and NCP are collectively referred to hereinafter as the "Parties."

WITNESSETH:

NOW, THEREFORE, in consideration of the mutual agreements hereinafter contained and subject to the terms and conditions hereinafter stated, it is hereby understood and agreed as follows:

ARTICLE 1. TERM OF AGREEMENT

The services of the Subcontractor/Subrecipients shall commence on _____, and shall be for a term expiring _____, with the possibility of renewal. Extensions may be granted if approved by all Parties.

ARTICLE 2. AGREEMENT AMOUNT

Community Resource Collaborative shall provide to the Subcontractor/subrecipient on behalf of NCP, and the Subcontractor/Subrecipient agrees to accept as full payment for the services/materials furnished under this Agreement a sum not to exceed **\$232,197**. This amount shall be paid quarterly to the subcontractor upon receipt of a standard invoice/voucher, satisfactory to the Lead Agency. In no event shall the Lead Agency's liability exceed the amount set forth herein.

ARTICLE 3. PROGRAMMING TO BE PERFORMED

The Subcontractor/Subrecipient shall perform the services outlined in the Exhibit A Scope of Services/Program Work Plan. The Subcontractor shall also completely perform/furnish all services/materials in compliance with the Agreement documents hereinafter defined and made a part hereof as the Exhibit A Scope of Services/Program Work Plan.

Scope of Services include: partner agency



ARTICLE 4. REPORTING

The Subcontractor/Subrecipient shall be responsible for submitting quarterly progress reports to the Lead Agency that describe quarterly performance and activities in support of the Scope of Services/Program Work Plan. All Subcontractors/Subrecipient shall also be required to submit quarterly financial reports and supporting documentation for expenditures to the Lead Agency.

ARTICLE 5. CONTRACT DOCUMENTS

Scope of Services/Program Work Plan (Exhibit A), Budget (Exhibit B), and Fiscal Agreement (Exhibit C), annexed to this Contract, together with this Agreement, shall form the entire Agreement between the Parties hereto which documents are hereby incorporated herein by reference the same as if they were fully set forth herein.

ARTICLE 6. GENERAL LEGAL RESPONSIBILITY

The Subcontractor/Subrecipient shall comply with all existing and future federal, state, and municipal laws, ordinances and regulations, including specified discrimination and labor clauses, applicable to the Lead Agency.

ARTICLE 7. SUBLETTING AND ASSIGNING AGREEMENT

The Subcontractor/Subrecipient shall not assign or transfer the Agreement or any interest herein without receiving written approval from all "parties."

ARTICLE 8. CHANGES IN AGREEMENT

Changes to the terms and conditions of this Agreement shall be permitted only upon written mutual agreement of the Lead Agency and the Subcontractor/Subrecipient. All changes to this Agreement must be reviewed and approved by the Lead Agency. If the Subcontractor/Subrecipient cannot perform the tasks and deliverables as outlined in the Scope of Services/Program Work Plan and Budget, they must notify the Lead Agency within ten business days. The Lead Agency is then responsible for notifying the Neighborhood Collaborative Project.

ARTICLE 9. TERMINATION

It is mutually agreed by the Lead Agency and the Subcontractor/Subrecipient that this Agreement may be canceled by either Party by providing written notice to the other Party no later than thirty (30) business days before the cancellation. All cancellations must be submitted and reviewed by the Neighborhood Collaborative Project.



IN WITNESS WHEREOF, this Agreement has been approved and duly executed by the Parties on the aforesaid day.

LEAD AGENCY – Community Resource Collaborative

By Community Resource Collaborative

Name

J. L. Palmer

Position/Title

Executive Director

Date

3.25.2023

SUBCONTRACTOR/SUBRECIPIENT- SWAN at Montgomery Neighborhood Center

By SWAN

Name

Patricia Jackson

Position/title

Interim Executive Director

Date

March 25, 2023



Subcontractor Agreement with CRC and Action for a Better Community, Inc.

THIS AGREEMENT, made and entered as of March 1, 2023, by and between Community Resource Collaborative, having its principal offices located at 100 College Avenue, Suite 130, Rochester, NY 14626, hereinafter called the "Lead Agency" on behalf of Neighborhood Collaborative Project (NCP), and Action for a Better Community's Action Front Center (AFC) with offices located at 400 West Avenue, Rochester, NY 14611 hereinafter called the "Subcontractor/Subrecipient." Lead Agency, Subcontractor/Subrecipient, and NCP are collectively referred to hereinafter as the "Parties."

WITNESSETH:

NOW, THEREFORE, in consideration of the mutual agreements hereinafter contained and subject to the terms and conditions hereinafter stated, it is hereby understood and agreed as follows:

ARTICLE 1. TERM OF AGREEMENT

The services of the Subcontractor/Subrecipients shall commence on March 1, 2023, and shall be for a term expiring December 31, 2023, with the possibility of renewal. Extensions may be granted if approved by all Parties.

ARTICLE 2. AGREEMENT AMOUNT

Community Resource Collaborative shall provide to the Subcontractor/subrecipient on behalf of NCP, and the Subcontractor/Subrecipient agrees to accept as full payment for the services/materials furnished under this Agreement a sum not to exceed \$27,000. This amount shall be paid quarterly to the subcontractor upon receipt of a standard invoice/voucher, satisfactory to the Lead Agency. In no event shall the Lead Agency's liability exceed the amount set forth herein.

ARTICLE 3. PROGRAMMING TO BE PERFORMED

The Subcontractor/Subrecipient shall perform the services outlined in the Exhibit A Scope of Services/Program Work Plan. The Subcontractor shall also completely perform/furnish all services/materials in compliance with the Agreement documents hereinafter defined and made a part hereof as the Exhibit A Scope of Services/Program Work Plan.

Scope of Services includes: HIV, STD, and Hepatitis C prevention (peer outreach workers to support each Anchor Agency)



Subcontractor Agreement with CRC and Action for a Better Community, Inc.

ARTICLE 4. REPORTING

The Subcontractor/Subrecipient shall be responsible for submitting quarterly progress reports to the Lead Agency that describe quarterly performance and activities in support of the Scope of Services/Program Work Plan. All Subcontractors/Subrecipient shall also be required to submit quarterly financial reports and supporting documentation for expenditures to the Lead Agency.

ARTICLE 5. CONTRACT DOCUMENTS

Scope of Services/Program Work Plan (Exhibit A), Budget (Exhibit B), and Fiscal Agreement (Exhibit C), annexed to this Contract, together with this Agreement, shall form the entire Agreement between the Parties hereto which documents are hereby incorporated herein by reference the same as if they were fully set forth herein.

ARTICLE 6. GENERAL LEGAL RESPONSIBILITY

The Subcontractor/Subrecipient shall comply with all existing and future federal, state, and municipal laws, ordinances and regulations, including specified discrimination and labor clauses, applicable to the Lead Agency.

ARTICLE 7. SUBLETTING AND ASSIGNING AGREEMENT

The Subcontractor/Subrecipient shall not assign or transfer the Agreement or any interest herein without receiving written approval from all "parties."

ARTICLE 8. CHANGES IN AGREEMENT

Changes to the terms and conditions of this Agreement shall be permitted only upon written mutual agreement of the Lead Agency and the Subcontractor/Subrecipient. All changes to this Agreement must be reviewed and approved by the Lead Agency. If the Subcontractor/Subrecipient cannot perform the tasks and deliverables as outlined in the Scope of Services/Program Work Plan and Budget, they must notify the Lead Agency within ten business days. The Lead Agency is then responsible for notifying the Neighborhood Collaborative Project.

ARTICLE 9. TERMINATION

It is mutually agreed by the Lead Agency and the Subcontractor/Subrecipient that this Agreement may be canceled by either Party by providing written notice to the other Party no later than thirty (30) business days before the cancellation. All cancellations must be submitted and reviewed by the Neighborhood Collaborative Project.



Subcontractor Agreement with CRC and Action for a Better Community, Inc.

IN WITNESS WHEREOF, this Agreement has been approved and duly executed by the Parties on the aforesaid day.

LEAD AGENCY – Community Resource Collaborative
By Community Resource Collaborative

Name *J. Paul*

Position/Title
Executive Director

Date
5.3.2023

SUBCONTRACTOR/SUBRECIPIENT- Action for a Better Community, Inc.
By ABC

Name *J. Anderson*

Position/title
PRESIDENT & CEO

Date
5/3/23



Subcontractor Agreement with CRC and Action for a Better Community, Inc.

EXHIBIT A: Scope of Services/Program Work Plan

ABC Action Front Center will serve as a citywide resource to the Neighborhood Collaborative Project (NCP) providing support to the NCP Anchor Agencies and supporting partner agencies in its efforts to create an agile, responsive system that empowers residents and builds capacity and capability within neighborhoods to resolve problems and meet community needs. Specifically, ABC Action Front Center will

- Hire and provide per diem stipends and supplies to peer outreach workers to support and assist NCP citywide activities and programs.
- Support NCP's neighborhood outreach walks, community conversations and canopy pop-up events,
- Support NCP's data collection and evaluation activities as required.
- Attend and participate in NCP bi-monthly All Partners meetings.
- Review and respond as needed to all NCP communications (written and electronic)
- Submit summary reports for all NCP program activities and accomplishments.
- Participate and support other activities as requested and/or required by Monroe County on behalf of NCP.

EXHIBIT B: Budget breakdown for ABC Action Front Center

Per Diem Stipends and Supplies for Peer Outreach Workers	\$ 27,000
Total Other Than Personnel Services Costs:	\$ 27,000
Total Project Cost:	\$ 27,000

EXHIBIT C: Fiscal Agreement for ABC Action Front Center

ABC Action Front Center agrees to follow, adhere to and comply with all applicable fiscal reporting requirements as outlined by the lead agency, Community Resource Collaborative, in accordance with the Monroe County ARPA contract. Such fiscal reporting requirements include but are not limited to:

- Accurate reporting and documentation of all expenditures as identified in the approved budget (Exhibit B)
- Timely submission per NCP's fiscal reimbursement process documentation: monthly invoice of services rendered via electronic email and/or document upload.



Subcontractor Agreement with CRC and On The Ground Research

THIS AGREEMENT, made and entered as of April 1, 2023, by and between Community Resource Collaborative, having its principal offices located at 100 College Avenue, Suite 130, Rochester, NY 14626, hereinafter called the "Lead Agency " on behalf of Neighborhood Collaborative Project (NCP), and On the Ground Research with offices located at 400 Andrews Street., Suite 212C; 14606 herinafter called the "Subcontractor/Subrecipient." Lead Agency, Subcontractor/Subrecipient, and NCP are collectively referred to hereinafter as the "Parties."

WITNESSETH:

NOW, THEREFORE, in consideration of the mutual agreements hereinafter contained and subject to the terms and conditions hereinafter stated, it is hereby understood and agreed as follows:

ARTICLE 1. TERM OF AGREEMENT

The services of the Subcontractor/Subrecipients shall commence on March 1, 2023, and shall be for a term expiring December 31, 2023, with the possibility of renewal. Extensions may be granted if approved by all Parties.

ARTICLE 2. AGREEMENT AMOUNT

Community Resource Collaborative shall provide to the Subcontractor/subrecipient on behalf of NCP, and the Subcontractor/Subrecipient agrees to accept as full payment for the services/materials furnished under this Agreement a sum not to exceed **\$146,581**. This amount shall be paid quarterly to the subcontractor upon receipt of a standard invoice/voucher, satisfactory to the Lead Agency. In no event shall the Lead Agency's liability exceed the amount set forth herein.

ARTICLE 3. PROGRAMMING TO BE PERFORMED

The Subcontractor/Subrecipient shall perform the services outlined in the Exhibit A Scope of Services/Program Work Plan. The Subcontractor shall also completely perform/furnish all services/materials in compliance with the Agreement documents hereinafter defined and made a part hereof as the Exhibit A Scope of Services/Program Work Plan.

Scope of Services include: Project Evaluator; Assist Project Lead with Project Reporting, Data Collection & Reporting; Neighborhood/Anchor Agency Chronology; Social Media Communications



ARTICLE 4. REPORTING

The Subcontractor/Subrecipient shall be responsible for submitting quarterly progress reports to the Lead Agency that describe quarterly performance and activities in support of the Scope of Services/Program Work Plan. All Subcontractors/Subrecipient shall also be required to submit quarterly financial reports and supporting documentation for expenditures to the Lead Agency.

ARTICLE 5. CONTRACT DOCUMENTS

Scope of Services/Program Work Plan (Exhibit A), Budget (Exhibit B), and Fiscal Agreement (Exhibit C), annexed to this Contract, together with this Agreement, shall form the entire Agreement between the Parties hereto which documents are hereby incorporated herein by reference the same as if they were fully set forth herein.

ARTICLE 6. GENERAL LEGAL RESPONSIBILITY

The Subcontractor/Subrecipient shall comply with all existing and future federal, state, and municipal laws, ordinances and regulations, including specified discrimination and labor clauses, applicable to the Lead Agency.

ARTICLE 7. SUBLETTING AND ASSIGNING AGREEMENT

The Subcontractor/Subrecipient shall not assign or transfer the Agreement or any interest herein without receiving written approval from all "parties."

ARTICLE 8. CHANGES IN AGREEMENT

Changes to the terms and conditions of this Agreement shall be permitted only upon written mutual agreement of the Lead Agency and the Subcontractor/Subrecipient. All changes to this Agreement must be reviewed and approved by the Lead Agency. If the Subcontractor/Subrecipient cannot perform the tasks and deliverables as outlined in the Scope of Services/Program Work Plan and Budget, they must notify the Lead Agency within ten business days. The Lead Agency is then responsible for notifying the Neighborhood Collaborative Project.

ARTICLE 9. TERMINATION

It is mutually agreed by the Lead Agency and the Subcontractor/Subrecipient that this Agreement may be canceled by either Party by providing written notice to the other Party no later than thirty (30) business days before the cancellation. All cancellations must be submitted and reviewed by the Neighborhood Collaborative Project.



IN WITNESS WHEREOF, this Agreement has been approved and duly executed by the Parties on the aforesaid day.

LEAD AGENCY – Community Resource Collaborative

By Community Resource Collaborative

Name



Position/Title

Executive Director

Date

4.1.2023

SUBCONTRACTOR/SUBRECIPIENT- On The Ground Research

By OTG

Name



Position/title

Founder and Director

Date

4/1/23



Exhibit A Scope of Services

EXHIBIT A: Scope of Services/Program Work Plan

- Attend and participate in the NCP Planning Meetings and NCP Partners Meetings
- Hire staff to complete the research and communications activities
- Conduct an evaluation of NCP, which will include capacity-building metrics, project implementation metrics, and neighborhood wellbeing metrics
- Collaborate with NCP partners to develop NCP evaluation metrics
- Coordinate with partners to collect NCP evaluation metrics
- Identify and collect secondary data relevant to the NCP evaluation metrics
- Analyze NCP data
- Describe the evaluation findings in reports and presentations to NCP partners, residents, and stakeholders
- Be the main point of contact for NCP-related communications
- Engage in communications activities on behalf of the NCP
- Assist the Project Lead (C3 Consultancy) with project grant reporting
- Submit quarterly progress reports to the Lead Agency (CRC) outlining the activities completed during that quarter.
- Develop and begin the process of conducting a Neighborhood/Anchor Agency Chronology

EXHIBIT B: Budget breakdown for On The Ground Research

Personnel Costs List Each Employee Name, Title/Position	Year 1 (2023)
NCP Local Researcher (part-time)	\$ 78,000
Student Research Assistant	\$ 10,400
Communications Coordinator	\$ 18,000
<i>Total Personnel Costs:</i>	\$ 106,400
Other Than Personnel Services Costs	
Research Supplies	\$ 3,000
NCP Marketing & Communications	\$ 8,000
Software and Subscriptions	\$ 15,855
10% de minimis indirect cost rate	\$ 13,326
<i>Total Other Than Personnel Services Costs:</i>	\$ 40,181
<i>Total Project Cost:</i>	\$ 146,581



EXHIBIT C: Fiscal Agreement for On The Ground Research

On The Ground Research agrees to follow, adhere to and comply with all applicable fiscal reporting requirements as outlined by the lead agency, Community Resource Collaborative, in accordance with the Monroe County ARPA contract. Such fiscal reporting requirements include but are not limited to:

- Accurate reporting and documentation of all expenditures as identified in the approved budget (Exhibit B)
- Timely submission of fiscal reimbursement process documentation: monthly invoice of services rendered via electronic email and/or document upload



Subcontractor Agreement with CRC and Cameron Community

THIS AGREEMENT, made and entered as of March 1, 2023, by and between Community Resource Collaborative, having its principal offices located at 100 College Avenue, Suite 130, Rochester, NY 14626, hereinafter called the "Lead Agency " on behalf of Neighborhood Collaborative Project (NCP), Cameron Community, having offices located at 48 Cameron Street, Rochester, NY 14606, hereinafter called the "Subcontractor/Subrecipient." Lead Agency, Subcontractor/Subrecipient, and NCP are collectively referred to hereinafter as the "Parties."

WITNESSETH:

NOW, THEREFORE, in consideration of the mutual agreements hereinafter contained and subject to the terms and conditions hereinafter stated, it is hereby understood and agreed as follows:

ARTICLE 1. TERM OF AGREEMENT

The services of the Subcontractor/Subrecipients shall commence on March 1, 2023, and shall be for a term expiring December 31, 2023, with the possibility of renewal. Extensions may be granted if approved by all Parties.

ARTICLE 2. AGREEMENT AMOUNT

Community Resource Collaborative shall provide to the Subcontractor/subrecipient on behalf of NCP, and the Subcontractor/Subrecipient agrees to accept as full payment for the services/materials furnished under this Agreement a sum not to exceed \$232, 197. This amount shall be paid quarterly to the subcontractor upon receipt of a standard invoice/voucher, satisfactory to the Lead Agency. In no event shall the Lead Agency's liability exceed the amount set forth herein.

ARTICLE 3. PROGRAMMING TO BE PERFORMED

The Subcontractor/Subrecipient shall perform the services outlined in the Exhibit A Scope of Services/Program Work Plan. The Subcontractor shall also completely perform/furnish all services/materials in compliance with the Agreement documents hereinafter defined and made a part hereof as the Exhibit A Scope of Services/Program Work Plan.

ARTICLE 4. REPORTING

The Subcontractor/subrecipient shall be responsible for submitting quarterly progress reports to the Lead Agency that describe quarterly performance and activities in support of the Scope of Services/Program Work Plan. All Subcontractors/Subrecipient shall also be required to submit quarterly financial reports and supporting documentation for expenditures to the Lead Agency.

ARTICLE 5. CONTRACT DOCUMENTS

Scope of Services/Program Work Plan (Exhibit A), Budget (Exhibit B), and Fiscal Agreement (Exhibit C), annexed to this Contract, together with this Agreement, shall form the entire Agreement between the Parties hereto which documents are hereby incorporated herein by reference the same as if they were fully set forth herein.



Subcontractor Agreement with CRC and Cameron Community

IN WITNESS WHEREOF, this Agreement has been approved and duly executed by the Parties on the aforesaid day.

LEAD AGENCY – Community Resource Collaborative
By Community Resource Collaborative

Name

J. Paul

Position/Title

Executive Director

Date

3.1.2023

SUBCONTRACTOR/SUBRECIPIENT- Cameron Community

By Cameron Community Ministries

Name

Olivia Kassoum-Amadou

Position/title

Executive Director

Date

3/1/2023